

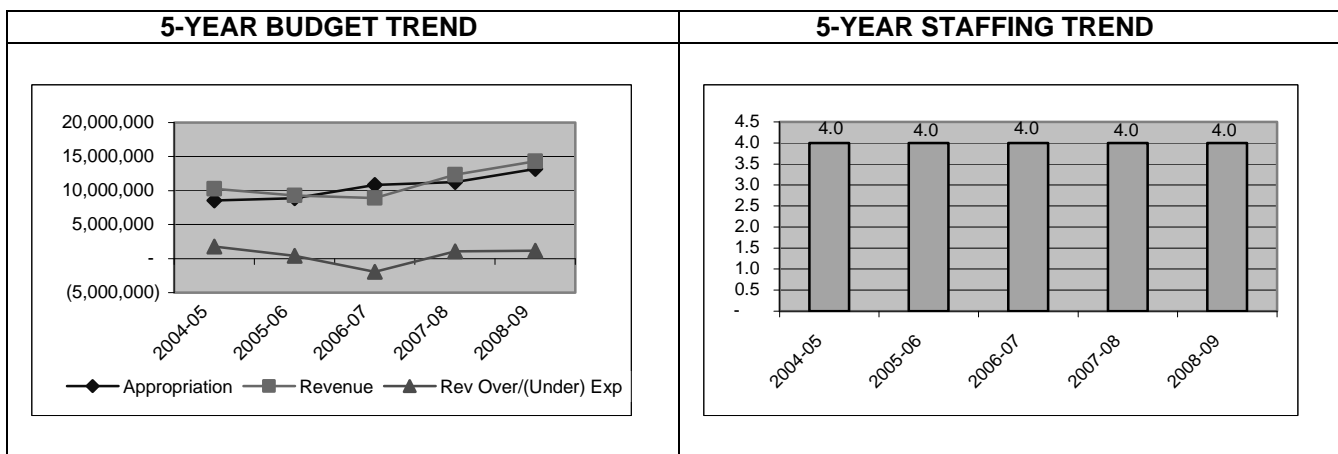
## Motor Pool

### DESCRIPTION OF MAJOR SERVICES

Fleet Management's Motor Pool Division has ownership and/or maintenance responsibility for approximately 1,700 automobiles, vans, pick-up trucks and various specialty vehicles assigned to county departments. Motor Pool coordinates the collection and distribution of vehicle replacement, fuel, maintenance, insurance, overhead and other operational costs of fleet vehicles.

The Motor Pool budget unit is an internal service fund (ISF). All operational costs of the Motor Pool Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

### BUDGET HISTORY



### PERFORMANCE HISTORY

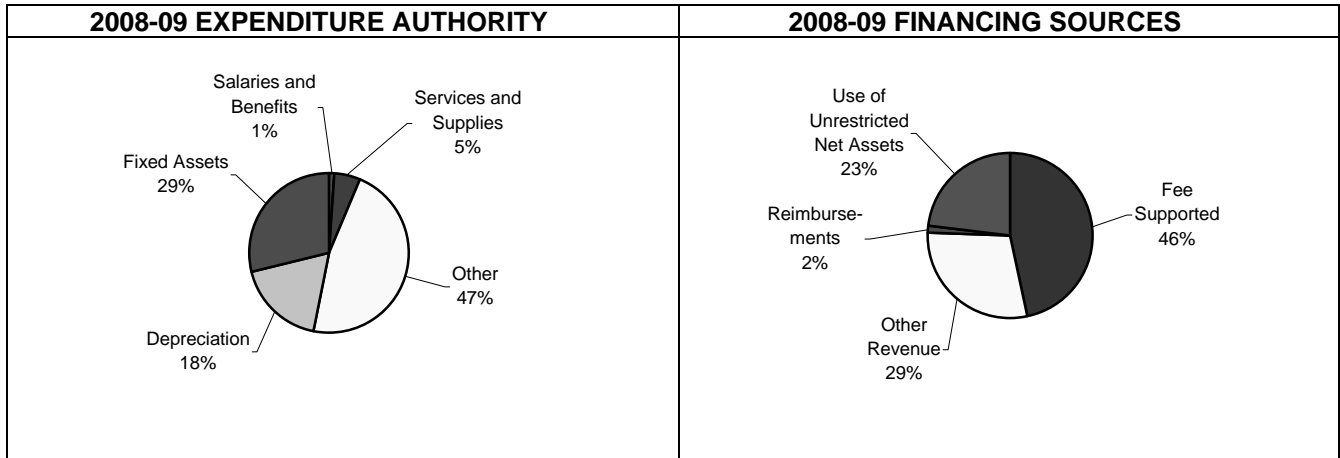
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	9,656,163	10,235,900	11,059,794	11,273,120	12,081,352
Departmental Revenue	9,604,368	9,081,927	11,334,246	12,346,300	13,218,045
Revenue Over/(Under) Exp	(51,795)	(1,153,973)	274,452	1,073,180	1,136,693
Budgeted Staffing				4.0	
Fixed Assets	2,647,463	3,032,580	4,131,273	5,000,000	4,991,699
Unrestricted Net Assets Available at Year End	11,152,970	7,200,860	7,107,392		5,600,000

Actual appropriation for 2007-08 is more than modified budget due to increases in cost of fuel and automotive parts.

Actual departmental revenue for 2007-08 is more than modified budget due to an increase in miles driven by the user departments.



## ANALYSIS OF FINAL BUDGET



GROUP: Public and Support Services  
DEPARTMENT: Fleet Management  
FUND: Motor Pool

BUDGET UNIT: IBA VHS  
FUNCTION: General  
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
<b>Appropriation</b>							
Salaries and Benefits	167,767	188,438	212,044	230,104	228,896	232,300	3,404
Services and Supplies	458,794	790,749	577,676	902,062	999,968	968,503	(31,465)
Central Computer	2,409	3,319	4,149	3,510	4,200	3,314	(886)
Travel	-	-	-	-	-	4,000	4,000
Transfers	4,905,681	6,810,439	7,188,379	8,314,421	7,470,556	8,384,421	913,865
Total Exp Authority	5,534,651	7,792,945	7,982,248	9,450,097	8,703,620	9,592,538	888,918
Reimbursements	(108,208)	(108,137)	(248,279)	(262,861)	(280,500)	(287,800)	(7,300)
Total Appropriation	5,426,443	7,684,808	7,733,969	9,187,236	8,423,120	9,304,738	881,618
Depreciation	2,229,720	2,551,092	2,700,000	2,850,000	2,850,000	3,390,000	540,000
Operating Transfers Out	2,000,000	-	625,825	44,116	-	475,000	475,000
Total Requirements	9,656,163	10,235,900	11,059,794	12,081,352	11,273,120	13,169,738	1,896,618
<b>Departmental Revenue</b>							
Use of Money and Prop	233,205	325,106	318,538	308,926	218,000	218,000	-
State, Fed or Gov't Aid	-	-	-	-	-	74,400	74,400
Current Services	6,543,950	5,748,766	6,311,587	7,894,092	7,384,800	8,802,300	1,417,500
Other Revenue	2,470,309	2,470,171	4,198,672	4,568,355	4,343,500	4,619,000	275,500
Other Financing Sources	356,904	528,684	502,649	446,672	400,000	490,000	90,000
Total Revenue	9,604,368	9,072,727	11,331,446	13,218,045	12,346,300	14,203,700	1,857,400
Operating Transfers In	-	9,200	2,800	-	-	102,800	102,800
Total Financing Sources	9,604,368	9,081,927	11,334,246	13,218,045	12,346,300	14,306,500	1,960,200
Rev Over/(Under) Exp	(51,795)	(1,153,973)	274,452	1,136,693	1,073,180	1,136,762	63,582
				Budgeted Staffing	4.0	4.0	-
<b>Fixed Assets</b>							
Equipment	23,553	-	-	-	-	145,000	145,000
Vehicles	2,623,910	3,032,580	4,131,273	4,991,699	5,000,000	5,330,000	330,000
Total Fixed Assets	2,647,463	3,032,580	4,131,273	4,991,699	5,000,000	5,475,000	475,000

PUBLIC &amp; SUPPORT SERVICES

Salaries and benefits of \$232,300 fund 4.0 budgeted positions. The increase of \$3,404 reflects step increases offset by a decrease in retirement rates and workers' compensation charges.

Services and supplies of \$968,503 include \$388,000 for liability insurance costs, \$175,000 for COWCAP charges, \$159,000 for the purchase and installation of Global Positioning Units (GPS) for existing Motor Pool vehicles, and \$74,400 to install new decals and logos on county vehicles. The decrease of \$31,465 reflects lower cost for liability insurance.



Travel is a new appropriation unit for 2008-09. The amount budgeted of \$4,000 reflects anticipated travel costs for training fees. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of \$8,384,421 are payments to the Garage budget unit for fuel, maintenance, and repairs for Motor Pool vehicles. The increase of \$913,865 is due primarily to rising fuel and automotive parts costs.

Reimbursements of \$287,800 include payments from other departments for vehicle purchases. The increase of \$7,300 is due to an increase in miles driven by vehicles assigned to the Garage.

Operating transfers out of \$475,000 represents costs for a new building construction in the Barstow Service Center.

Revenue of \$14,203,700 is increasing by \$1,857,400 and includes a Board-approved grant application to South Coast Air Quality Management District (SCAQMD) for the purchase of GPS for \$74,400. Current services and other revenues increase a combined total of \$1,693,000 due to Board-approved Motor Pool rate adjustments. The increase of \$90,000 in revenue from other financing sources is due to an estimated increase in auction proceeds from the sale of surplus county vehicles.

Operating transfers in of \$102,800 constitute partial payment from the Garage for projects completed in 2007-08 and a new project in 2008-09.

Vehicle purchases of \$5,330,000 is increasing by \$330,000 because based on the vehicle replacement policy, the number of vehicles to be purchased in 2008-09 will increase. These purchases will also increase the number of Motor Pool vehicles classified as ultra low emission vehicles (ULEV). Equipment of \$145,000 reflects an anticipated need for the use of generators by county departments.

PERFORMANCE MEASURES				
Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of Motor Pool vehicles classified as ULEV or better.	35%	45%	52%	55%

During its regular purchasing cycle, Fleet Management will continue replacing the existing fleet with ULEV or better, including hybrids and other low emission technologies. It is estimated that the entire fleet will consist of only ULEV's (or better) by 2009-10 (excluding a small percentage of specialty vehicles).